

#	Topic	Action Items
1	Designees for meetings – The Criteria Committee will review attendance and primary attendee and secondary attendee. Primary to delegate to secondary if unable to attend the meeting. To make things manageable for the secretary, emails and minutes will only go to the 2 designees at each entity. Each entity can forward internally to #3 if needed.	Cindy will reach out to Catherine at Greenfield and to Vista cove if they would like to participate. Competency committee to review attendee list for accuracy.
2	Palliative Care -Discussed that this would be a topic for education. (reinforce and support the palliative care plan) These would be formulated in 30-minute modules that can be taken back to the SNF for education to the staff.	Will be tabled until we talk about a Skills Fair later in the year.
3	POLST - Discussion was that the hospitals are to add to the SNF report whether or not they are DNR, have a POLST or Advance Directive. Also SNFs to ask when report is given over the phone if there is an advanced directive, DNR or POLST.	Sally and Bonnie will talk to case management about imbedded those 3 items in both the paperwork and verbal report and will report back to committee next month.
4	LTC Ombudsman Survey - Discussion was that the surveys reflected issues/concerns that SNFS already know about and that some Ombudsman may need more education regarding what the SNFs do on a daily basis or to address concerns when brought to the attention of the staff.	Sally and Lynette to strategize on Ombudsman revisit to present positive things that the SNF's on the Alliance are doing regarding the concerns that were mentioned on the surveys and come up with talking points for the committee to review. Consider possibly inviting Sylvia? to one of the competency meetings.
5	EMS Survey – tabled to next meeting	
6	ED surveys - Bonnie has distributed the surveys amongst the doctors, nursing management, unit secretaries and frontline staff at CMH. Bonnie will also reach out to Ojai ED to get ED surveys distributed.	Bonnie will give Subcommittee update when surveys are completed. Lynette will follow up with Sally to update subcommittee of status of surveys.
7	Naloxone at SNFs – tabled to next meeting	
8	SNF/MD access to acute facility EMR, Mobile MD for SJRMC and SJPVH - Renee updated subcommittee that NP for Dr. Proffitt does not use the system and therefore did not renew it. Misunderstanding of how to use the system by the NP. Patient Keeper at CMH is only for MDs and Dr. Proffitt is on staff so already has access. Per Bonnie, Dr V would need to get provisional status in order to access Patient Keeper.	Laura to assist SNFs with enrolling the doctor of choice at the SNF in Mobile MD.

2019 meetings will be at SeaView Medical Group (Change Health Care)

NEXT MEETING DATE: Friday, February 15th 2019 at 11:30 am