



HH ALLIANCE Steering Committee

Date / Time:	1/8/19
Location:	By Phone
Conference Call Info:	1-844-517-1271
Recorder:	Cerri Mansfield

Invitees---**Bold indicates attendance**

NAME	POSITION	EMAIL
Laura Zarate	Manager of Case Management	Laura.zarate@mckesson.com
Molly Buck	Marketing Director	mollyb@losrobleshomework.com
Cerri Mansfield	Administrative Assistant	Cerri.Mansfield@ventura.org
Shelley Chilton	Administrator	Shelley@accessstlc.com
Bonnie Subira	Project Manager Population Health	bsubira@cmhshealth.org
Matthew Tufte	VCMC	Matthew.tufte@ventura.org
Sue Tatangelo	Chief Resource Officer	statangelo@camhealth.com
Lynette Harvey	Clinical Service Director	lynetteh@camhealth.com
Gina Fleming	Associate Director, Special Projects	gffleming@hsag.com
Sally Grove	Care Coordination, Post-Acute Manager	Sally.Grove@dignityhealth.org
Frances Foy	Administrator	francesf@coastalviewhcc.com

Agenda Items:

Molly – SNF & Home Health to discuss membership process.

Charter Update – 12/10/18, it is completed and has been emailed to all for feedback. □ email to all for review, have each agency review & sign, bring signed charter to the next quarterly meeting on (2/27/19)

Case Review – 2/13/19

#	Topic	Action Items
1	Reminders	<ul style="list-style-type: none"> □ Send Reminders of chairperson & Agenda – Cerri Lynette & Sue are Chairs for January & February
2	SNF & Home Health Membership process	<p>Discussion – most felt they were able to handle referrals and keep to the seven-day timeline and would not want to open to new members.</p> <p>Discussion of consistency meeting criteria and metrics. Reminder that issues should be addressed at criteria committee. Action plan: Write process including standards to meet to join including: matrix, criteria, accredited, probationary status and explaining the difference between general membership and preferred membership. Plan to review process and consider opening membership mid-year or end of year. Work on process for each entity (Hospital, CBO, Home Health, etc..). Any disparity in referrals should be address as part of the Corrective Action Plan (CAP).</p> <ul style="list-style-type: none"> □ Francis will create Membership Process for SNF, include difference between general membership and preferred membership. General can attend meetings for educational purposes and probationary time. Home Health also needs a process
3	Internal Referrals	<p>Discussion of internal referrals when a patient cannot be seen within 24 hours. Some difficulty with process and authorizations to change providers. Those that did not meet the criteria have been written to and requested CAP for those issues and accountability efforts are underway.</p>

#	Topic	Action Items
4	Upcoming Training	Interactive Training - SCAN Health Plan – Program available to most HHA & SNFs, information will come from Sea View leadership.
5	Clarification for Molly	Molly will join our call on the 3 rd Tuesday of each month.

NEXT MEETING: 1/15/19

Agenda Items:

Prep for case review – no new submissions - Review date to be scheduled in Bonnie's office (1/17/19 at 8:00 AM) Bonnie will send an invitation.

Prep for all member meeting