



HH ALLIANCE Steering Committee

Date / Time:	6/18/19
Location:	By Phone
Conference Call Info:	1-844-517-1271
Recorder:	Lynette Harvey

Invitees---**Bold indicates attendance**

NAME	POSITION	EMAIL
Laura Zarate	Manager of Case Management	laura.zarate@changehealthcare.com
Molly Buck	Marketing Director	mollyb@losrobleshomework.com
Cerri Mansfield	<i>Administrative Assistant</i>	Cerri.Mansfield@ventura.org
Shelley Chilton	Administrator	Shelley@accesstlc.com
Bonnie Subira	Project Manager Population Health	bsubira@cmhshealth.org
Matthew Tufte	VCMC	Matthew.tufte@ventura.org
Sue Tatangelo	Chief Resource Officer	statangelo@camhealth.com
Lynette Harvey	Clinical Service Director	lynetteh@camhealth.com
Sally Grove	Care Coordination, Post-Acute Manager	Sally.Grove@dignityhealth.org
Frances Foy	Administrator	francesf@coastalviewhcc.com

#	Topic	Action Items
1	SNF Competency Update	Committee is in process of developing competencies for skills fair in October for SNF nurses with end of life focus. Dates are October 22 and 24 th but may need to move October 24 th if Master Plan on Aging event is on that date.
2	SNF Criteria update	Letters have gone out with request for corrective action.
3	HH Liaison update	<p>Cindy from Shoreline and Brad from Camarillo Care Center will be going to the HH Liaison Meeting to represent SNFs and see if there is any benefit for the SNFs to have a liaison. Committee is still working on forms and processes.</p> <p>CMH CFH – meeting is planned for 7/12/19 for Home Health Agencies</p> <p>Sally suggested that we ask the HH Liaison committee to devote a few minutes of their upcoming meeting to others coming in (patient privacy and ethics). She also presented that Dignity Health Post Acute has created some criteria for HH agencies, such as 30 minutes to accept the client, etc. and she will go over in the next HH Liaison committee meeting</p>
4	HH Data Update	HHA's have received their data and corrective action plans have been requested.
5	Preferred Provider update	Group has not met but plans to meet next week
6	Review guest attendee process	<p>Group agreed that no protocol is needed if a committee just needs a guest to come as a subject matter expert to share some knowledge at one committee meeting; however, discussed that we do need a mechanism for guest protocol of new people wanting to become potential members and/or attend meetings and if/how they would participate in committees. Determined that we need to come up with a guest protocol in writing. Laura stated that she would do an updated draft and send out to include actions for potential new members.</p> <p>Kristen Rosamond (Dignity) is asking for Brookdale and Maywood to become members. Sally will talk to her and let her know that Maywood is already a general member and Brookdale is welcome to do the same.</p>

7	Update on CA Master Plan for Aging; Ventura County Perspective	Event – date still pending but will be Oct 23 or 24 Spanish Hills will be the venue with Dr. Fernando Torrez-Gil as keynote speaker Working with Victoria Jump at VCAAA and plan is to have Ventura County officials, local officials and state officials there with focus on what Ventura County needs in the CA Master Plan for Aging
8	My Care, My Choice update	Sue provided update on My Care My Choice webinars for training for Ventura County to share knowledge of health plan choices to dual beneficiaries and that we need to identify a trusted advisor. By next meeting Sue should have more information and have the bags and goals for My Care, My Choice for the VC.
9	Member committee participation	Discussion about how the same group of people seem to be doing the majority of the work and that it would be prudent to have the Chairs remind their committees about encouraging increased engagement. Lynette will invite chairs to the Leadership call on July 2, 2019 so we can discuss encouragement to committee members to not just attend but how to increase their participation and engagement.
10	Draft protocol to address concern or barrier	May meeting indicated that we need to clarify pathway for committees to escalate concerns and receive timely feedback and next steps on development of sheet that can be submitted to chair or secretary and/or guidelines for timely communication (Goal, time line, acknowledgement, and expectations). – tabled until next meeting
11	Next SC Chair	Current schedule for agenda/minutes (will keep on minutes ongoing for reference) Sally – May & June (Laura will cover for Sally's Leave for rest of May) Matthew – July & August Bonnie – September & October Lynette/Sue – November & December Laura – January & February - 2020
12	VCMC	New Director at VCMC – Mariana Jong – just started in new role this week

NEXT MEETING: 7/2/19

Agenda Items –

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| 1. Review Minutes of 6/18/19 | All |
| 2. Solidify SC Chair for July/August | All |
| 3. Update on CA Master Plan for Aging: Ventura County perspective | Sue |
| 4. My Care, My Choice Update | Sue |
| 5. Review guest attendee process draft (if available) | All |
| 6. SNF criteria update | All |
| 7. Member/Committee increased engagement | All |
| 8. Draft protocol to address concern or barrier | All |