Agenda for Wednesday, March 20, 2019		
ltem	Who/What/How/Where/Why/When	Time
Purpose	Establish the mission of the Liaison Committee	10 minutes
CM/ Provide education	Talking points for to be done by agencies Hospital to offer dates for CM/liaison meetings	10 Minutes
Focus Group Results	 Summary or synopsis by HHA to PCPs? Providing PCPs with a more rounded view of patient PCPs/MDs need better understanding of what HH can and cannot do How do we promote trust and improve communication – what educational opportunities are there? 	
Patient preference letter	Should this document be called something else related to above discussion? How do we move this forward to be distributed	10 Minutes
New buildings	What are liaisons and hospitals doing to ensure accurate and timely handovers?	3 Minutes
Referral Documentation	How can intake process for home health agencies be improved? Refer to document at back of minutes	15 Minutes
Transfer to Acute Care	How can this be improved? Mostly working at CMH. Process needs improvement at Dignity hospitals.	5 Minutes
High Risk tool and HHAs	Need to develop procedures for high risk patients -	5 Minutes
Next Meeting	Wednesday, April	