

HH ALLIANCE LIAISON COMMITTEE

| Date / Time: | April 17, 2019; 4 to 5 pm | | | | |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------|--|--|
| Location: | Livingston's Camarillo Office | | | | |
| Conference Call Info: | | | | | |
| Recorder: | Teri Helton | | | | |
| InviteesBold indicates attendance | | | | | |
| Amanda Larson (Mission) | | Lorie Fleming (Los Robles) | Molly Buck (Los Robles) | | |
| Amber Herman (Mission) | | Lynette Harvey (CHCD) | | | |
| Bonnie Subira (CMH) | | Matthew Tufte (VCMC) | | | |
| Carmen Cano (Las Posas) | | Ramona Camargo (CMH) CHAIR | | | |
| Cecille Luna (Assisted) | | Sally Grove (Dignity) | | | |
| Jasmyn Tapia (Summit) | | Shelley Chilton (Access TLC) | | | |
| Keon Mardanpour (Summit) | | Teresa Pavan (LMVNA) | | | |
| Laura Zarate (Seaview) | | Teri Helton (LMVNA) SECRETARY | | | |

| # | Торіс | Action Items |
|---|--|--|
| Mission/Purpose Statement | Ensure an optimal transition for patients across the continuum of care by adopting a person-centered approach of care and enhancing communication between acute and post-acute settings. | |
| Transfer to Acute Care | Process is working well at CMH Sally reports that SJPVH CM office is in process of moving – she is working on improving this process | Sally update committee in May on processes for both hospitals |
| High Risk Tool and HHAs | Discussed tool that could be used by hospitals in referrals to HHAs. Would include suggestions for plan of care for risk levels: minimal – low – moderate – high. | Sally will update document and bring to next meeting in May |
| HHAVC Introductory letter (formerly patient preference letter) | Changing format of original patient preference letter to be focused on providers and CMs. Should help providers/CM understand what a HHA can and cannot do. | Tabled until next meeting |
| CM/provider Education | Discussion about talking points for CM/Liaison meetings with following suggestions: maintain a positive focus with constant that the patient is what is important phrase as "How do we work together to for the patient? Supply list of agency contacts | Molly, Cecille and Sally will work on the talking points |
| | SJRMC/PVH meetings moved to May. This is not confirmed until Sally sends an invitation | Sally |
| | CMH will bring dates for possible June meetings | Ramona |
| | If meeting that was tentatively scheduled or scheduled is not going to happen, the hospital representative will notify the secretary and chair. | |

| Provider/Focus Group Planning | Draft for HH Admission Summary was reviewed by MDs in focus group with the report being they love it. Next step is to incorporate it into HHA use. | All HHA committee members to take back to agency |
|----------------------------------|--|--|
| HHAVC Introductory letter | Changing format of original patient preference letter to be focused on providers and CMs. Should help providers/CM understand what a HHA can and cannot do. | Agencies to do |
| Referral Documentation | Sally met with Teri and Cecille and developed a more complete list of what is required for HHAs to do a SOC in 24 hours. Also, provided OASIS requirement for SOC timing Both are to be incorporated into a referral protocol | Molly, Cecille |
| | Need to add escalation protocol | |

NEXT MEETING: Wednesday, May 15 at 4 PM at LMVNA's Camarillo office.

See next page for added notes for Referral Documentation that will be updated soon.

- Address
- Phone
- PCP or following MD

DOCUMENTATION

•H&P

- Most recent consults, if any (2 days is fine)
- Order specifying RN, PT, OT, etc..
- CM Assessment
- ·Social Worker Assessment if seen by social worker during stay
- Discharge Summary
- Advance Directives/POLST, if available
- Medications

IV ANTIBIOTICS

- · Infusion company name
- Following ID, if any
- Antibiotic order w/times & end date
- ·Expected date for home health to start
- •PICC line or midline?

TUBE FEEDING

- Dietitian/Nutrition Assessment/Note
- Order w/feeding type, bolus or continuous, & water flush

WOUND CARE including WOUND VAC/OSTOMY

- · If wound vac, the pressure requirements
- Specific order regarding the type of dressing change, vac, and ostomy.
- . If MD wants an enterostomal nurse, that needs to be specified in the order

FOLEY CATHETER

- Specific order saying "foley catheter care" if home health is expected to monitor.
- · Change schedule and Flushing orders