



HH ALLIANCE LIAISON COMMITTEE

Date / Time:	June 19, 2019; 4 to 5 pm
Location:	Livingston's Camarillo Office
Conference Call Info:	
Recorder:	Tree Pavan

Invitees---**Bold indicates attendance**

Mary Leste (Access TLC)	Molly Buck (Los Robles)	Lynette Harvey (CHCD)
Shelley Chilton (Access TLC)	Lorie Fleming (Los Robles)	Sue Tatangelo (CHCD)
Chris Cortez (Assisted)	Steven Zlomke (Los Robles)	Bonnie Subira (CMH)
Cecille Luna (Assisted)	Amanda Larson (Mission)	
Carmen Cano (Las Posas)	Amber Herman (Mission)	Sally Grove (Dignity) CHAIR
Teri Helton (LMVNA)	Mavis Delcastillo (Mission)	Laura Zarate (Seaview)
Tree Pavan (LMVNA) SECRETARY	Jasmyn Tapia (Summit)	Cindy Jordon (shoreline SNF)
	Keon Mardanpour (Summit)	Matthew Tufte (VCMC)

Old Business	Topic	Action Items
Mission/Purpose Statement	<i>Ensure an optimal transition for patients across the continuum of care by adopting a person-centered approach of care and enhancing communication between acute and post-acute settings.</i>	.
Transfer to Acute Care	<ul style="list-style-type: none"> a. Process is working well at CMH - achieved b. SJRMC, PV still need training – tabled for now until hospital changes settle c. Transfer summary form 	<ul style="list-style-type: none"> 1. Form to be revised. Sally and Tree to work on this and bring back to committee. 2. Sally and Bonnie will clarify with SJ & CMH that single transfer form is enough... Is med sheet and 485 necessary?
High Risk Tool and HHAs	A tool that could be used by hospitals in referrals to HHAs identifying high risk patients. Will use LACE tool. Sally presented for review. Group decided it would be beneficial. Bonnie stated a similar form is used at CMH but the language is slightly different.	Bonnie to give LACE tool to Gabby for review and presentation at the next liaison committee meeting. Sally to revise SJ LACE tool to make appropriate for Home Health.
HHAVC Introductory letter (formerly patient preference letter)	Provider letter to help providers/CM understand what an HHA can and cannot do. This is meant for providers/referral sources, not consumers. The letter is still in draft form. The committee asked that the following content be added to the letter: <ul style="list-style-type: none"> a. Talking points/ scripting for the hospital case managers to explain why it is important that the patient accept HH to come into their home to provide care. 	Letter to be revised at the Home Health Partnership meeting
Provider/MD Focus Group results Planning	A draft form was previously emailed to Agencies for review. The intent of the form is 3 fold;	Tree and Sally to revise the form for review at the next committee meeting

	<ul style="list-style-type: none"> a. To provide community physicians with a synopsis of their patient's hospitalization, Home Care needs, and proposed plan of care. b. To reduce community physicians suspicions of the necessity of Home Care for their patients. c. To engage community physicians in support of the 7 agencies who are part of the Alliance. <p>Discussion continued regarding the form itself, revisions were suggested.</p>	
Referral Documentation	General discussion regarding document. Proposed edits were approved.	Tree will email final, approved document to the committee. Sally and Bonnie will take back to SJ and CMH to start using
Alliance SNF Presence	Cindy Jordon from Shoreline SNF present. She reports that the SNFs are considering having liaisons go into the hospitals and was seeking clarification and guidance on how this works for the HH agencies and whether or not this is feasible. Cindy shared that SNFs face the same late discharge issues that the hospital have, including family members who show up late in the day and take patients home without prior notice. Her hope is that her attendance at these committee meetings will help bond the alliance SNFs and HH agencies through information exchange via open dialogue and collaboration.	Cindy to continue to attend HH Liaison committee meetings
New Business	Topic	Action Items
Chair of the Liaison committee	Ramona Camargo is no longer at CMH and therefore unable to continue participation in the liaison committee as chair. A nomination for Sally Grove to take the position of chair was proposed, Sally accepted the nomination. The committee voted in Sally as the new chair of the liaison committee	Sally Grove to act as chair of the liaison committee

NEXT MEETING: Wednesday, July 17, at 4 PM at LMVNA's Camarillo office.