

## VENTURA ALLIANCE WORKGROUP

<b>Meeting Topic</b>	Communications Task Force
<b>Date / Time:</b>	11/07/19
<b>Location:</b>	Conference Call
<b>Conference Call Info:</b>	866 453 5550 participant code: 3521984
<b>Recorder:</b>	Laura Zarate

Invitees---**Bold indicates attendance**

<b>Laura Zarate (Seaview)</b>		
<b>Bonnie Subira (CMH)</b>	Molly Buck (Los Robles)	
Shelly Chilton (Access TLC)		
<b>Eric Kotitschke (Los Robles)</b>	Tim Cooley (Glenwood)	
<b>Sue Tatangelo (CHCD)</b>		

#	Topic	Action Items
1.	<b>Blog updates</b>	<ul style="list-style-type: none"> <li>Eric to post Community Health Needs Assessment to Blog</li> <li>Eric to track blog analytics as an ongoing agenda item for 2020</li> <li>Eric to correct error on Blog that prevents pdfs from opening</li> </ul>
2.	<b>Sacramento Advocacy Day</b> (SCAN grant requirement)	<ul style="list-style-type: none"> <li>Bonnie, Lynette, and Laura attended Advocacy Day on 09/17/19</li> </ul>
3.	<b>CA Master Plan on Aging: Ventura County Perspective:</b>	<ul style="list-style-type: none"> <li>Event held on 10/23/19 and was a success</li> <li>Report needs to be completed and brought back to Communication Task Force to plan for how it will be distributed</li> <li>Sue to provide Eric with photos from Event to be posted on Blog</li> </ul>
4.	<b>Chair and Secretary for 2020</b>	<ul style="list-style-type: none"> <li>Laura will accept Chair responsibilities and Eric will accept Secretary responsibilities for 2020</li> <li>Chair and Secretary will meet monthly to review Blog content and the Task Force will continue to meet quarterly</li> </ul>
5.	<b>Review 2019 Goal progress:</b>	<ul style="list-style-type: none"> <li>Sue will provide update regarding Alliance members that have been Dementia Friendly trained</li> <li>Bonnie stated that CMH clinics set a goal for 2020 to have all sites receive Dementia Friendly training.</li> </ul>

#	Topic	Action Items
		Bonnie asked that this be on ongoing agenda item in 2020.
6.	<b>Sue's retirement</b>	<ul style="list-style-type: none"> <li>Sue desires to continue participation in Alliance in some capacity after her retirement. Topic to be discussed on the next Steering Committee call.</li> </ul>
	<b>SCAN Grant 2020</b>	<ul style="list-style-type: none"> <li>SCAN grant status for 2020 currently unknown. If is received before Sue's retirement, she will apply. If not, Lynette and Laura will apply</li> </ul>
	<b>2020 Goals</b>	<ul style="list-style-type: none"> <li>Goals to be discussed and finalized at January meeting</li> <li>Include highlighting grants in which Alliance partners are participating.</li> <li>Increase Alliance member use of Blog as a source for Alliance information</li> <li>Discussed creating e-newsletter as a means new Blog post notification. Discussed pros and cons of increased use of Blog and concern for password sharing. Topic deferred to Steering Committee for further discussion</li> </ul>
	<b>HHA and SNF Participation on Communication Task Force</b>	<ul style="list-style-type: none"> <li>Laura to confirm HHA and SNF rep for 2020</li> <li>Confirmed Rene Jones for SNF with Cindy Jordan as her back up.</li> <li>Confirmed Shelley Chilton for HHA. Still awaiting back up.</li> </ul>
<p>Meetings will be scheduled quarterly on the 1<sup>st</sup> Thursday of each month (Jan, April, July, October) <b>3-4 pm</b></p> <p><b>NEXT MEETING: January 2, 2020</b></p> <p><b>Location: Conference Call</b></p>		